

ROLE REFERENCE SHEET

AI Policy Analyst

AI Policy Analyst · Regulatory Analysis & Guidance

The analyst who tracks AI laws, standards, and policy and translates them into practical guidance and internal control mappings.

WHAT THE ROLE OWNS

- AI regulatory monitoring
- Regulatory horizon register
- Policy analysis and development
- Framework-to-control mapping
- Internal guidance and briefings
- Consultation response support
- Regulatory documentation
- Leadership policy materials

FRAMEWORKS

- EU AI Act
- NIST AI RMF
- OECD AI Principles
- US executive orders and state AI law

TYPICAL CERTS

- AIGP · CIPP
- Policy / regulatory credentials

3–6+ yrs

Experience

Horizon

Regulatory scanning

Guidance

Translates rules to action

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