

ROLE REFERENCE SHEET

Chief Privacy Officer

Chief Privacy Officer · Enterprise Privacy Leadership

[Company] is hiring a Chief Privacy Officer to set and lead our enterprise privacy strategy. The CPO will establish how the organization governs personal data across products, operations, workforce systems, vendors, analytics and artificial intelligence.

WHAT THE ROLE OWNS

- Set enterprise privacy strategy, governance, risk appetite and priorities.
- Maintain the privacy framework, policies, controls and operating model.
- Lead regulatory readiness across [jurisdictions and sectors].
- Oversee product privacy, assessments, rights, data inventories, vendors and incident coordination.
- Sponsor privacy engineering and privacy-enhancing capabilities.
- Govern privacy risk in analytics, automated decisions and AI systems.

FRAMEWORKS

- GDPR
- CCPA / CPRA
- HIPAA
- EU AI Act

TYPICAL CERTS

- CIPP
- CIPM

12+ yrs

Privacy leadership

Executive

Sets the strategy

Reports to

CEO / GC / Board


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