

DMCA Policies: What Should You Do Next?

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A copyright policy should describe a process the organization can deliver. Start by separating material created by staff from content submitted by users. Check the legal entity, relevant Section 512 provisions, public copyright contact, and current directory designation.

The operational test

Follow a hypothetical complaint from receipt through assessment, removal, submitter notification, counter-notice, and restoration. Identify the owner, backup, permissions, communications, and records at each step. A qualifying counter-notice triggers a receipt-based 10–14-business-day restoration window, subject to notice of the specified filed action.

Review existing policies

Reconcile privacy disclosures, repeat-infringer handling, general removal clauses, and vendor responsibilities. New comments, profiles, logos, or guest posts can change the work the process needs to cover. Update public text and staff instructions together.

Sources: [17 U.S.C. § 512](#); [Copyright Office agent FAQs](#).

General operational information, not legal advice. Read the full guide at <https://www.ai-governance-jobs.com/grc-careers-insights/dmca-policies-what-to-do-next/>