

DMCA: Implementation Reference

01 MAP YOUR CONTENT

Separate editorial rights management from user submissions and external links.

02 VERIFY THE AGENT

Check public contact details, current designation, domains, and renewal ownership.

03 HANDLE NOTICES

Review promptly, act expeditiously, and notify the affected submitter.

04 TRACK COUNTER-NOTICES

Forward a qualifying response promptly. Track restoration from receipt.

05 APPLY THE CLOCK

Restore in 10–14 business days unless notice of the specified filed action arrives.

06 GOVERN THE PROCESS

Own repeat-infringer handling, privacy, records, backups, and vendor handoffs.

Safe harbor is conditional. Publishing a page is not enough.

Sources: [17 U.S.C. § 512](#); [Copyright Office agent FAQs](#).