

## ROLE REFERENCE SHEET

# Privacy Counsel

## Privacy Counsel · Privacy Law And Data Protection

[Company] is hiring Privacy Counsel to advise on the collection, use, sharing, retention and protection of personal information across [products, regions and business units]. The attorney will provide practical legal guidance on [privacy, cybersecurity, consumer protection, marketing, employment data, AI and sector-specific regulation].

### WHAT THE ROLE OWNS

- Interpret privacy and related laws applicable to [Company].
- Advise product and business teams on new features, data uses and AI systems.
- Draft and negotiate data-processing, data-sharing and transfer terms.
- Provide legal advice for privacy assessments and high-risk processing.
- Advise on incidents, notification obligations and regulatory strategy.
- Respond to regulator inquiries, complaints, investigations and disputes.

### FRAMEWORKS

- GDPR
- CCPA / CPRA
- HIPAA
- EU AI Act

### TYPICAL CERTS

- JD · Bar admission
- CIPP/US · CIPP/E

**5–8+ yrs**

Legal experience

**Attorney**

JD and bar admission

**Advises**

Product &amp; business

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